### Contact Information - Please fill in and complete each field for this section.

Tribal Nation Name / County /	
Consortium	Todd County
Plan Year	2026-2027
Contact Person	
Contact Person	Jackie Och
Title	Health & Human Services Director
Address	212 Second Ave S
City	Long Prairie
	Long Traine
State	
State	MN
Zip Code	56347
Phone Number	320-732-4444
Email Address	jackie.och@co.todd.mn.us
	Jacobs and a series and the series a
Confirm Email Address	
Committi Email Address	jackie.och@co.todd.mn.us

Please review <u>Bulletin # 25-11-02</u> for more details before you complete this survey.

You can also access the Bulletin through this link: <a href="https://www.dhs.state.mn.us/main/idcplg?">https://www.dhs.state.mn.us/main/idcplg?</a>
<a href="main-access-the-Bulletin through this link: https://www.dhs.state.mn.us/main/idcplg?">https://www.dhs.state.mn.us/main/idcplg?</a>
<a href="main-access-the-Bulletin through through-the-Bulletin through through-through

Identify challenges in **financial assistance** that are prohibiting you from properly serving Minnesota Family Investment Program (MFIP) families in your community.

Lack of higher wage employment that would allow participants to achieve self support. Lack of child care.

Identify challenges in **employment services** that are prohibiting you from properly serving MFIP families in your community.

MFIP families face several challenges, including long waitlists for childcare and a shortage of affordable housing. There are limited job opportunities for individuals who are not fluent in English, and the limited availability of public transportation further restricts access to employment and essential services.

Identify resources in your community that benefit MFIP families.

Several community resources support MFIP families, including Adult Basic Education (ABE) programs that help individuals build literacy and job readiness skills; the Hope Foundation, which offers various forms of support for families in need; and the Tri-County Community (TCC) organization, which provides assistance with housing, energy, and other essential services.

Identify resources that are **not available in your community** that would benefit MFIP families.

The community would benefit from additional resources such as childcare providers offering flexible hours, including evenings and weekends, to accommodate working parents. There is also a need for expanded transportation options during non-traditional hours to support employment and access to essential services.

## Becky Costner Name Phone 218-570-9129 Email beckyc@rmcep.com **DWP Supervisor Contact** Name **Becky Costner** Phone 218-570-9129 Email beckyc@rmcep.com Financial Assistance Services Supervisor Contact Name Steven McCoy Phone 320-732-4499

steven.mccoy@co.todd.mn.us

MFIP Employment Services Supervisor Contact

Email

## Minnesota Family Investment Program (MFIP) and Diversionary Work Program (DWP)

What	strategies do you use for hard-to-engage participants? Check all that apply.	
<b>✓</b>	Home visits	
<b>~</b>	Off-site meeting opportunities	
<b>~</b>	Virtual Appointments	
	Workforce One Connect App	
<b>✓</b>	Sanction outreach services	
	Incentives, please specify:	
Attac	ched to attendance at a group workshop	
	Other, please specify in the text box below	
What	Sector job development Individual job development Other, please specify in the text box below.	
with e	bu have an ongoing job development partnership or sector base with community employers to help part employment?  Example, some of these activities could include, but are not limited to: Interview opportunities, job skills lacement, job shadowing, on-site job training, work experience, helping to plan training programs, other No	training,

✓ Interview opportunities ✓ Job skills training ✓ Job placement ✓ Job shadowing ✓ On-site job training ✓ Work experience ✓ Helps plan training programs ─ Other, please specify in the text box below  Do you provide the following services to prepare participants for work?  For example, some of these services could include, but are not limited to: Transportation, soft skills training, financial planning, mentoring, other.  No ✓ Yes  When it comes to the services provided to help prepare participants for work, please check all activities that are provided.  ✓ Transportation ✓ Soft Skills Training ✓ Financial Planning ✓ Mentoring Other, please specify in text box below	_		
Job placement Job shadowing On-site job training Work experience Helps plan training programs Other, please specify in the text box below  Do you provide the following services to prepare participants for work?  For example, some of these services could include, but are not limited to: Transportation, soft skills training, financial planning, mentoring, other.  No Yes  When it comes to the services provided to help prepare participants for work, please check all activities that are provided.  Transportation Soft Skills Training Financial Planning Mentoring	<b>~</b>	Interview opportunities	
□ Job shadowing     □ On-site job training     □ Work experience     □ Helps plan training programs     □ Other, please specify in the text box below  Do you provide the following services to prepare participants for work?  For example, some of these services could include, but are not limited to: Transportation, soft skills training, financial planning, mentoring, other.  No     ○ Yes  When it comes to the services provided to help prepare participants for work, please check all activities that are provided.  ▼ Transportation     ○ Soft Skills Training     ○ Financial Planning     ○ Mentoring	<b>✓</b>	Job skills training	
<ul> <li>✓ On-site job training</li> <li>✓ Work experience</li> <li>✓ Helps plan training programs</li> <li>Other, please specify in the text box below</li> </ul> Do you provide the following services to prepare participants for work? For example, some of these services could include, but are not limited to: Transportation, soft skills training, financial planning, mentoring, other. <ul> <li>No</li> <li>Yes</li> </ul> When it comes to the services provided to help prepare participants for work, please check all activities that are provided. <ul> <li>✓ Transportation</li> <li>✓ Soft Skills Training</li> <li>✓ Financial Planning</li> <li>✓ Mentoring</li> </ul>	<b>✓</b>	Job placement	
Work experience Helps plan training programs Other, please specify in the text box below  Do you provide the following services to prepare participants for work?  For example, some of these services could include, but are not limited to: Transportation, soft skills training, financial planning, mentoring, other.  No Yes  When it comes to the services provided to help prepare participants for work, please check all activities that are provided.  Transportation Soft Skills Training Financial Planning Mentoring	<b>~</b>	Job shadowing	
Helps plan training programs Other, please specify in the text box below  Do you provide the following services to prepare participants for work?  For example, some of these services could include, but are not limited to: Transportation, soft skills training, financial planning, mentoring, other.  No Yes  When it comes to the services provided to help prepare participants for work, please check all activities that are provided.  Transportation Soft Skills Training Financial Planning Mentoring	<b>~</b>	On-site job training	
Other, please specify in the text box below  Do you provide the following services to prepare participants for work?  For example, some of these services could include, but are not limited to: Transportation, soft skills training, financial planning, mentoring, other.  No  Yes  When it comes to the services provided to help prepare participants for work, please check all activities that are provided.  Transportation  Soft Skills Training  Financial Planning  Mentoring	<b>~</b>	Work experience	
Do you provide the following services to prepare participants for work?  For example, some of these services could include, but are not limited to: Transportation, soft skills training, financial planning, mentoring, other.  No Yes  When it comes to the services provided to help prepare participants for work, please check all activities that are provided.  Transportation Soft Skills Training Financial Planning Mentoring	<b>~</b>	Helps plan training programs	
For example, some of these services could include, but are not limited to: Transportation, soft skills training, financial planning, mentoring, other.  No Yes  When it comes to the services provided to help prepare participants for work, please check all activities that are provided.  Transportation Soft Skills Training Financial Planning Mentoring		Other, please specify in the text box below	
For example, some of these services could include, but are not limited to: Transportation, soft skills training, financial planning, mentoring, other.  No Yes  When it comes to the services provided to help prepare participants for work, please check all activities that are provided.  Transportation Soft Skills Training Financial Planning Mentoring			
For example, some of these services could include, but are not limited to: Transportation, soft skills training, financial planning, mentoring, other.  No Yes  When it comes to the services provided to help prepare participants for work, please check all activities that are provided.  Transportation Soft Skills Training Financial Planning Mentoring			
For example, some of these services could include, but are not limited to: Transportation, soft skills training, financial planning, mentoring, other.  No Yes  When it comes to the services provided to help prepare participants for work, please check all activities that are provided.  Transportation Soft Skills Training Financial Planning Mentoring			
For example, some of these services could include, but are not limited to: Transportation, soft skills training, financial planning, mentoring, other.  No Yes  When it comes to the services provided to help prepare participants for work, please check all activities that are provided.  Transportation Soft Skills Training Financial Planning Mentoring			
planning, mentoring, other.  No Yes  When it comes to the services provided to help prepare participants for work, please check all activities that are provided.  Transportation Soft Skills Training Financial Planning Mentoring	Do yo	ou provide the following services to prepare participants for work?	
When it comes to the services provided to help prepare participants for work, please check all activities that are provided.  Transportation Soft Skills Training Financial Planning Mentoring			ial
When it comes to the services provided to help prepare participants for work, please check all activities that are provided.  Transportation Soft Skills Training Financial Planning Mentoring			
When it comes to the services provided to help prepare participants for work, please <b>check all activities that are provided</b> .  Transportation Soft Skills Training Financial Planning Mentoring	0		
provided.  ✓ Transportation ✓ Soft Skills Training ✓ Financial Planning ✓ Mentoring		Yes	
provided.  ✓ Transportation ✓ Soft Skills Training ✓ Financial Planning ✓ Mentoring			
provided.  ✓ Transportation ✓ Soft Skills Training ✓ Financial Planning ✓ Mentoring			
provided.  ✓ Transportation ✓ Soft Skills Training ✓ Financial Planning ✓ Mentoring			
<ul> <li>✓ Transportation</li> <li>✓ Soft Skills Training</li> <li>✓ Financial Planning</li> <li>✓ Mentoring</li> </ul>			
✓ Soft Skills Training ✓ Financial Planning ✓ Mentoring	provid	ded.	
✓ Soft Skills Training ✓ Financial Planning ✓ Mentoring	<b>/</b>	Transportation	
Financial Planning  Mentoring			
✓ Mentoring			

Please check all activities community employers provide to help participants with employment.

For example, some of these services could include, but are not limited to: Assist with issues that develop on the job, transportation, financial planning, soft skill training, mentoring, personal contact with employee and how often, other.
No Yes
When it comes to job retention services for employed participants, please <b>check all that apply</b> .
Available to assist with issues that develop on the job
Transportation
Financial planning
Soft skills training
✓ Mentoring
Personal contact with the employee and how often:
Minimum of monthly
Other, please specify in the text box below
How long do you provide job retention services?
O Up to 3 months
6 months
12 months
Other (please specify)

Do you provide job retention services for employed participants?

For example, some of these services could include, but are not limited to: career laddering, coaching / mentoring, education / training, networking, ongoing job search, other
<ul><li>No</li><li>Yes</li></ul>
When it comes to job advancement services for employed participants, please <b>check all that apply</b> .
<ul><li>Career laddering</li><li>Coaching/mentoring</li><li>Education/training</li></ul>
<ul><li>Networking</li><li>Ongoing job search</li><li>Other</li></ul>
Do you utilize any career pathways programs or skill assessment and credentialing programs for your participants?
For example, some of these programs include, but are not limited to: Pathways to Prosperity, Work Keys, National Career Readiness Certificate
No Yes
When it comes to the programs that you utilize for career pathway, skills assessment, or credentialing, please <b>check all that apply.</b>
Pathways to Prosperity (P2P)  Work Koves
<ul><li>✓ Work Keys</li><li>✓ National Career Readiness Certificate (NCRC)</li></ul>
Other  MIC Son (Safe contification Drive for E
MIC, ServSafe certification, Drive for 5

Do you provide job advancement services to employed participants?

### Family Stabilization Services (FSS)

Do you have qualified professionals available to assist with FSS cases in your service area who meet the licensure and accreditation requirements?

For example, qualified professionals could include, but are not limited to: licensed physician, physician assistant, advanced practice registered nurse, physical therapist, occupational therapist, licensed social worker, licensed psychologist, certified school psychologist, mental health professional, certified psychometrist, other)?

When it comes to having qualified professionals available to assist with FSS cases in your area who meet the licensure and accreditation requirements, please **check all that apply**.

Licensed physician
 Advanced practice registered nurse
 Occupational therapist
 Licensed psychologist

Mental health professional

Physician assistant

Physical therapist

Licensed social worker

Certified school psychologist

Certified psychometrist

Other

Referrals are provided to qualified professionals listed above as needed

Do you make referrals for children of FSS participants?

For example, some referrals for children of FSS participants could include, but are not limited to: Children's Mental Health Services, Child Wellness Check-ups, Follow Along Program, Public Nurse home visiting services, Women, Infants, and Children program (WIC), other?

No Yes

Y Y Head	Child Wellness Check-ups Follow Along Program Public Health Nurse home visiting services Women, Infants and Children Program (WIC) Other  d Start	
Are a	any of these services for children offered to non-FSS families?  No Yes	
Do y	rvices for families under 200% of Federal Poverty Guideline ( you provide services to families who have exited MFIP/DWP or families at risk of receiving MFIP or the Di k Program (DWP), but are under 200% of the Federal Poverty Guideline (FPG)?	
servi	example, this could include, but is not limited to: child care, GED, job posting, support services, job reter ices, Adult Basic Education (ABE) / English Language Learning (ELL) classes, computer lab access, transpole repair, other.  No Yes	

When it comes to making referrals for children of FSS participants, please  ${\it check\ all\ that\ apply}.$ 

	Child care	
	GED	
<b>~</b>	Job postings	
	Support services	
<b>✓</b>	Job retention services	
	ABE/ELL classes	
<b>~</b>	Computer lab classes	
	Transportation/vehicle repair	
	Other	
How I	long do you provide these services?	
Ŏ	Up to 3 months	
Ō	6 months	
O	12 months	
	Other (please specify)	
Inde	finitely through Universal services	
Do yo	ou provide services to Non-Custodial Parents (NCPs) that are under 200% of the Federal Poverty Guide	line (FPG)?
	xample, this could include, but is not limited to: child care, GED, job posting, support services, job retectes, ABE / ELL classes, computer lab access, transportation / vehicle repair, other.	ention
$\bigcirc$	No	
	Yes	

For families who you serve that are under 200% of Federal Poverty Guidelines, that have either exited MFIP/DWP or at

risk of receiving MFIP or DWP, please **check all services that apply** for these families.

Please	e check all services that apply.	
	Child care	
	GED	
<b>~</b>	Job postings	
	Support services	
	Job retention services	
	ABE/ELL classes	
	Computer lab access	
	Transportation/vehicle repair	
	Other	
How I	long do you provide these services?	
$\odot$	Up to 3 months	
$\bigcirc$	6 months	
$\bigcirc$	12 months  Others (also as as as if a)	
	Other (please specify)	ı
Indef	finitely through Universal services	
How I	many NCPs are you are currently serving?	
N/A:	Universal participants are not tracked.	
Descr	ribe the process you have in place to verify income below 200% FPG for families that are not on MFIP	or DWP.
No in	ncome requirements for Universal participants. Intake application for other potential programs	

## Minnesota Family Investment Program (MFIP) Services for Teen Parents

who work primarily with teen pa	arents?	
workers for each age group, <b>cl</b> Minors (Under age 18)	<b>neck all that apply</b> for each Age 18 / 19	age group.  Not Applicable (N/A)
		<b>✓</b>
	<b>✓</b>	
		<b>✓</b>
	workers for each age group, <b>c</b> l	workers for each age group, <b>check all that apply</b> for each  Minors (Under age 18)  Age 18 / 19

When it comes to **Teen parents who are considered minors (participants who are under age 18)**, please indicate if there a single point of contact for teen parents, that is, one staff with primary responsibility for keeping in contact with the teen, working with the teen, and making connections to other services?

Responses are for staff positions whose primary responsibility is for working with Teen Parents who are **considered minors (under age 18)**, if yes, check the one position / position(s) that serves this function for this specific age group of MFIP Teen Parents.

		YES, for Minors (under age 18)	NO, not for Minors (under age 18)	Not Applicable (N/A)
	Financial worker			<b>✓</b>
	Employment Services Worker		<b>✓</b>	
-	Social Worker (Social Services)			<b>✓</b>
	Public Health Nurse			<b>✓</b>
-	Child Care Worker			<b>✓</b>
•	Child Protection Worker			~
	Other job role			<b>✓</b>

When it comes to **Teen Parents who are age 18 - 19**, please indicate if there a single point of contact for teen parents, that is, one staff with primary responsibility for keeping in contact with the teen, working with the teen, and making connections to other services?

Responses are for staff positions whose primary responsibility is for working with Teen Parents who are **age 18 - 19**, if yes, check the one position / position(s) that serves this function for this specific age group of MFIP Teen Parents.

		YES, for ages 18 - 19	NO, not for ages 18 - 19	Not Applicable (N/A)
-	Financial worker			<b>✓</b>
	Employment Services Worker	<b>✓</b>		
	Social Worker (Social Services)			<b>✓</b>
	Public Health Nurse			<b>✓</b>
	Child Care Worker			<b>✓</b>
	Child Protection Worker			<b>✓</b>
	Other job role			<b>✓</b>

enrolled and engaged in public health nurse home visiting services? Please select one option for each age group.				
	Yes, mandatory	Yes, voluntary	No	
Minors (under age 18)		<b>✓</b>		
Age 18 / 19				
Describe how you are ensuring	your services are <i>inclusive</i> f	or all.		
RMCEP is committed to identify populations. We work to ensure receive ongoing training to streammunities	e fair access and broad repr	esentation across all areas o	f our service delivery. Our staff	
Describe how you are ensuring your services are <i>accessible</i> for all.				
RMCEP completes annual ADA We are committed to providing to maintain accessible services to address different accessibilit	ongoing training to our sta Additionally, RMCEP strives	ff to ensure they have the kr s to offer information and res	nowledge and skills necessary sources in a variety of formats	
How are you working to <i>advance equity in service delivery</i> in your Tribal Nation / County?				
RMCEP advances equity in service participants' unique barriers, go inclusivity in their hiring practice participant engagement	oals, and cultural context. W	le connect participants with	employers who actively support	

Does your Tribal Nation / County have an active partnership with local public health agency to get teen parents

Yes, mandatory. If yes, provide the title of the training and how often it is provided.	
Staff are required to attend the MFIP conference held annually. We also provide domestic viole from Women's Advocates to qualify staff as Family Violence Specialists. This training will be pro annually. Voluntary: Global Career Development Facilitator (GCDF) is offered biennially. One of areas—Working with Diverse Populations—focuses on recognizing the unique needs of people culture, ability, socioeconomic status, life experience, and other factors. It emphasizes cultural competence and adaptability in service delivery	ovided its core based on
Yes, voluntary. If yes, provide the title of the training and how often it is offered.	
O No. If no, please explain:	
Do you have culturally specific employment services for different racial / ethnic groups?	
○ No	
Yes, please describe.	
We provide culturally responsive employment services that address the diverse needs of individ	duals from
various racial and ethnic backgrounds	Judis Holli
Workforce One Connect App	
Door your Tribal Nation / County have the Werlstores One Connect ann available to nexticinante	
Does your Tribal Nation / County have the Workforce One Connect app available to participants	
No, please explain	
Funding and resources	
Yes	

Do you provide trainings to prepare your staff to work effectively with people from various backgrounds and

perspectives?

#### **MAXIS**

Do you limit the number of employment services staff that have MAXIS access?

**Note:** MN Department of Children, Youth, and Families does not limit the number of employment services staff that can have MAXIS access.

	No
0	Yes, please explain

Describe the process your service area uses to identify and resolve discrepancies between MAXIS and Workforce One data in areas such as Family Stabilization Services coding, employment / hours, sanction status, etc.

RMCEP uses MAXIS to confirm important details of a case to include active status, employment hours, sanction count and FSS category. We utilize the WF1 report options to identify mismatches on FSS categories and will then contact the eligibility worker to get clarification. Eligibility workers and ES staff connect frequently to consult on cases.

### Child Care Assistance Program

What strategies does your agency use that involve MFIP and / or Employment Services staff to support timely and consistent receipt of child care assistance through the Child Care Assistance Program? **Select all that apply.** 

<b>✓</b>	Shared electronic document management system
	Regular case consultation meetings
	Workers with dual MFIP and CCAP role
	Workers with dual Employment Services and CCAP role
	Specific CCAP workers process MFIP child care cases
	MFIP and / or Employment Service workers receive training related to CCAP
<b>~</b>	Communications with CCAP worker via phone, email or fax
	Use of agency-developed forms or documents
	MFIP and / or Employment Services workers assist families with completing CCAP paperwork (for example: the CCAP application)
	MFIP and / or Employment Services workers have MEC2 Inquiry access
	Other, please specify

What barriers prevent timeliness?
Lack of providers. Multiple programs being administered. Staffing.
Does your Tribal Nation / County provide emergency shelter or crisis services from your Consolidated Fund?  No  Yes
Submit a copy of your Emergency Assistance policy as an attachment if any changes have been made since the last BSA. Also, please describe any major changes you have made to this policy down below.
Emergency Assistance Policy.pdf
O.2 MB application/pdf
Please review <u>Bulletin # 25-11-02</u> for more details before you complete this section. You can also access the Bulletin from this link: <a href="https://www.dhs.state.mn.us/main/idcplg?">https://www.dhs.state.mn.us/main/idcplg?</a> <a href="https://www.dhs.state.mn.us/main/idcplg?">IdcService=GET_FILE&amp;Rendition=Primary&amp;RevisionSelectionMethod=LatestReleased&amp;allowInterrupt=1&amp;dDocName=mr072357&amp;noSaveAs=1&amp;utm_medium=email&amp;utm_source=govdelivery</a>
If your service area is receiving a bonus, please share successful strategies of engagement:
N/A

for the coming biennium to reduce these disparities.
Strategies will include offering culturally responsive, individualized support, connecting participants with employers who support inclusivity, partnering with community organizations, providing cultural competency training, and striving to hire diverse staff.
What procedures are in place to ensure that program funds are being used appropriately as directed by law? <b>Check all that apply.</b>
Budget control procedures for approving expenditures
Cash management procedures for ensuring program income is used for permitted activities
Internal policies around use of funds (i.e., participant support services)
Other, please specify in the text box below
What procedures are in place to ensure program policies are followed and applied accurately? Check all that apply.
Case consultation
Sample case review by supervisors
Sample case review by lead worker / mentor
Sample case reviews by peers
Others, please specify in the text box below
If your Tribal Nation / County is interested in applying for the waiver for the upcoming biennium, please complete the following questions.
Describe the activity(s) you will provide.
N/A

What strategies and action steps for each of the groups below the disparities reference line do you plan to implement

N/A
Describe the target population and number of people expected to be served.
N/A
Describe how the unpaid work experience is designed to impart skills and what steps are taken to help participants move from unpaid work to paid work.
N/A
If your County/Tribal Nation is providing unpaid work experience activities for MFIP participants and you don't already have an Injury Protection Plan (IPP) in place, please click on eDocs to fill out the IPP form. Email the completed form to: <a href="mailto:Jonathan.Hausman@state.mn.us">Jonathan.Hausman@state.mn.us</a>
The following section will be collecting information on your current employment service providers. Please select one the following options and answer the following questions.
We have multiple Employment Service Providers we work with.
We have a Workforce Center that is our only Employment Service Provider.

Explain the reasons for the increased administrative cost.

If a Workforce Center is the only employment service provider, please upload a document that lists the multiple employment and training services among which participants can choose. The list will be used to verify current providers available in Workforce One.

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#### **Current Employment Service Providers**

In this section, you will have an opportunity to list all of your current employment services provider(s). As you enter their information, you will receive a follow-up question that will ask which populations this provider serves. Please indicate which respective population is served with each employment services provider. These questions will repeat for multiple entries if you have multiple employment service providers to include.

The list will be used to verify current providers available in Workforce One.

*Helpful Tip:* It may be easier to complete this section by compiling the list of information needed for this section *before* you enter the information into this BSA survey. We will need the ES provider name, address, contact person, phone number and email for <u>each</u> ES provider. In addition, a follow-up question will ask about which populations the provider serves (for example: MFIP ES, DWP ES, FSS, Teen Parents, 200% FPG, \*Other).

ES Provider Name	Rural Minnesota Concentrated Employment Program, Inc (RMCEP)
Address	124 1st St SE, Suite 3, Wadena, MN 56482
Contact Person	Becky Costner
Phone Number	218-570-9129
Email	beckyc@rmcep.com

Please check the respective box to indicate which population is served by Rural Minnesota Concentrated Employment Program, Inc (RMCEP)

<b>✓</b>	MFIP ES
<b>~</b>	DWP ES
<b>~</b>	FSS
<b>~</b>	Teen Parents
<b>~</b>	200% FPG
$\bar{\Box}$	Other

	I have entered all of the current Employment Service providers we work with.
	I have additional Employment Service providers to I need add.
Does	your Tribal Nation / County (select one):
D003	your mounty county (select one).
	Have at least two employment and training service providers.
$\cup$	
	Have a CareerForce center that provides multiple employment and training services, offers multiple
	services options under a collaborative effort, and can document that participants have choice among employment and training services designed to meet specialized needs.
	employment and training services designed to meet specialized needs.
$\circ$	Intend to submit a financial hardship request. See following question.

Please check the respective box to indicate if you have additional providers to add.

## **Budget**

In the budget table below, indicate the amount and percentage for each item listed for the budget line items for calendar years 2026 – 2027.

#### Also note:

- Refer to the 2026-27 Minnesota Family Investment Program (MFIP) Biennial Service Agreement (BSA) Guidelines Bulletin section, "Allowable Services under MFIP Consolidated Fund."
- Total percent must equal 100.
- Income maintenance administration is reasonable in comparison to the whole budget.
- Ensure the Emergency Assistance/Crisis Services plan is included if funds are allocated.
- All services must be an allowable expenditure under the MFIP Consolidated Fund
- Allocation amounts must be spent by the end of calendar year, remaining amounts does not roll over into the following year
- Medical expenditures are NOT allowable.

**Helpful Tip:** Write down the total budgeted amounts for 2026 and 2027, this information will be asked for in a later section in the BSA. You will want to have the total budget amounts for 2026 and 2027 when you get to that section.

	Budgeted Amount	Percent
Employment Services (DWP)	8285.	0
Employment Services (MFIP)	16697	0
Emergency Services/Crisis Fund	3185.	0
Administration (cap at 7.5% or up to 15% with an approved administrative cap waiver)	20713	0
Income Maintenance Administration	67013	0
Incentives (include the total amount of funds budgeted for participant incentives but don't include support services here)	0	0
Under 200% Services	0	0
Capital Expenditures	0	0
Other	0	0
Total	266,1	0

	Budgeted Amount	Percent
Employment Services (DWP)	0	0
Employment Services (MFIP)	17525	0
Emergency Services/Crisis Fund	3185.	0
Administration (cap at 7.5% or up to 15% with an approved administrative cap waiver)	20713	0
Income Maintenance Administration	67013	0
Incentives (include the total amount of funds budgeted for participant incentives but don't include support services here)	0	0
Under 200% Services	0	0
Capital Expenditures	0	0
Other	0	0
Total	266,1	0

## **Public Input**

Prior to submission, did the Tribal Nation / County solicit public input for at least 30 days on the contents of the agreement?

•	Yes, public input was gathered for at least 30 days regarding the contents of this agreement.
$\bigcirc$	No, public input was not gathered for at least 30 days regarding the contents of this agreement.

Was public input received?

	No public input was received.
$\bigcirc$	Yes, public input was received but <i>not</i> used.
0	Yes, public input was received and used.

#### **Assurances**

It is understood and agreed by the 2026-2027 board that funds granted pursuant to this service agreement will be expended for the purposes outlined in <u>Minnesota Statutes</u>, <u>section 142G</u>; that the commissioner of the Minnesota Department of Children, Youth, and Families (hereafter department) has the authority to review and monitor compliance with the service agreement, that documentation of compliance will be available for audit; that the Tribal Nation/County make reasonable efforts to comply with all MFIP requirements, including efforts to identify and apply for available state and federal funding for services within the limits of available funding; and that the Tribal Nation/County agrees to operate MFIP in accordance with state law and federal law and guidance from the department.

Tribal Nations and Counties may use the funds for any allowable expenditures under <u>Minnesota Statute</u>, <u>142G.76.2</u>, including case management outlined in <u>Minnesota Statutes</u>, <u>section 142G</u>.

This allocation is funded with 8% state funds and 92% federal TANF funds and paid quarterly.

**Federal funds**. Payments are to be made from federal funds. If at any time such funds become unavailable, this CONTRACT shall be terminated immediately upon written notice of such fact by STATE to Tribal Nation/County. In the event of such termination, Tribal Nation/County shall be entitled to payment, determined on a pro rata basis, for services satisfactorily performed. An amendment must be executed any time any of the data elements listed in 2 CFR 200.332 and this clause, including the Assistance Listing number, are changed, such as additional funds from the same federal award or additional funds from a different federal award. STATE has determined that Tribal Nation/County is a "contractor" and not a "subrecipient" pursuant to 2 C.F.R section 200.331.

**Pass-through requirements**. Tribal Nation/County acknowledges that, if it is a subrecipient of federal funds under this CONTRACT, Tribal Nation/County may be subject to certain compliance obligations. Tribal Nation/County can view a table of these obligations in the <u>Health and Human Services Grants Policy Statement</u>,[1] Exhibit 3 on page II-3, in addition to specific public policy requirements related to the federal funds here. To the degree federal funds are used in this contract, STATE and Tribal Nation/County agree to comply with all pass-through requirements, including each Party's auditing requirements as stated in 2 C.F.R. § 200.332 (Requirements for pass-through entities) and <u>2 C.F.R.</u> §§ 200.501-521 (Subpart F – Audit Requirements).[2]

Tribal Nation / County Name (Must match the name associated with the Unique Entity Identifier)

2026-2027

<b>Tribal Nation / County Unique Entity Identifier (UEI)</b> : Effective April 4, 2022, the Unique Entity Identifier is the 12 character alphanumeric identifier established and assigned at <u>SAM.gov</u> to uniquely identify business entities and must match Tribal Nation / County name.				
Todd County				
Federal Award Identification N	lumber (FAIN): 2601MNTANF and 2701MNTANF			
Federal Award Date: October	1, 2025 (projected) (The date of the award to the MN Dept. of Children, Youth, and			
Families.)				
Period of Performance (please	use words and numbers, for example: May 23, 2025)			
Start Date	January 1, 2026			
End Date	December 31, 2027			
Budget period start and end date: January 1, 2026 – December 31, 2027				
B. Total Amount Awarded by [	OCYF for this project: \$103,290,000 (projected) OCYF for this project to Tribal Nation / County named above:			
276167				

Name Federal Awarding Agency: Administration for Children and Families MN Dept. of Children, Youth, and Families (DCYF) Contact information of DHS's awarding official: Jovon Perry, <u>Jovon.perry@state.mn.us</u> .					
Assistance Listings Number & Name (formerly known as CFDA No.): Payments are to be made from federal funds obtained by STATE through Catalog of Federal Domestic Assistance (CFDA) No.:					
Number	93.558				
Title	Temporary Assistance for Needy Families (TANF)				
Total amount made available	276167				
at time of disbursement 2/616/					
Is this federal award related to research and development?					
No Yes					
Indirect Cost Rate for this fed	eral award is: up to 15% (including if the de minimis rate is charged)				

**Federal Award Project description:** Temporary Assistance for Needy Families (TANF)

#### SERVICE AGREEMENT CERTIFICATION



Checking this box certifies that this 2026 - 2027 MFIP Biennial Service Agreement has been prepared (a) as required and approved by the Tribal Nation / County board(s) under the provisions of Minnesota Statutes, section 142G.

State the name of the cl	hair of the	Tribal Nation	/ County	board of	commissioners	or authorized	designee,	their	mailing
address and the name o	of the Tribal	l Nation / Cοι	ınty.						

Name (chair or designee)	Bob Byers
Mailing Adduses	
Mailing Address	215 1st Ave S Suite 300
Tribal Nation / County	Todd County
Iribal Nation / County	Todd County

If your Tribal Nation / County agency is unable to complete your BSA by October 15th, 2025, you will need to request an extension by emailing Jonathan. Hausman@state.mn.us. Please provide additional information about why you were not able to compete this form.

# DATE OF CERTIFICATION (please use words and numbers, for example: September 23, 2025)

O-t-l 24 202E	
October 21, 2025	
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This content will change closer to the date